



# TOWN OF BROOKLINE

*Massachusetts*

POLICE DEPARTMENT

DANIEL C. O'LEARY  
CHIEF OF POLICE

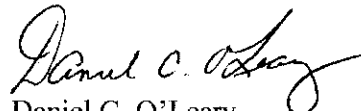
To: Melvin Kleckner, Town Administrator  
From: Daniel O'Leary, Chief of Police  
Date: September 18, 2013  
Subject: 2013 Citizen Corps Grant (CERT & MRC)

Sir,

I am pleased to inform you that the Brookline Police Department has been awarded \$7,500.00 in funding as part of the 2013 Citizen Corps Grant program from the Massachusetts Emergency Management Agency.

The Brookline Police Department will utilize these funds for the training of new and veteran CERT volunteers, purchasing related equipment, and planning activities involving the management and development of the Community Emergency Response Team. Additionally, the MRC/CERT will use funds to develop a database to manage the new Preparedness Buddy program and volunteer efforts. The program narrative and budget overview are attached for your review.

I respectfully request that the Board of Selectmen accept these grant funds. Thank you.

  
Daniel C. O'Leary  
Chief of Police

**Brookline Citizen Corps**  
**Application for Grant Funding**

**1. Entity submitting this Application for Grant Funding**

Type of Entity (CERT, MRC, or VIPS): CERT and MRC  
Entity Name: Brookline CERT and Brookline MRC  
Point of Contact Name: Officer Casey Hatchett, CERT Coordinator  
Address: Brookline Police Department  
350 Washington Street, Brookline, MA 02445  
Office Telephone: 617-730-2734  
Email Address: chatchett@brooklinema.gov

Fiscal POC: Anthony Ansaldi, Public Safety Business Manager  
Address: Brookline Police Department  
350 Washington Street, Brookline MA 02445  
Office Telephone: 617-730-2224  
Email address: aansaldi@brooklinema.gov

**2. Project Period**

Estimated begin/start date (Month/Date/Year): 7/01/13  
Estimated end date (Month/Date/Year): 5/31/14

**3. Project Summary**

***CERT Basic Training Course*** - The Brookline CERT, which began in 2004, currently has 150 members. The Brookline Police Department is the oversight agency for the Brookline CERT and two Brookline police officers serve as co-coordinators of the program. CERT is a critical program in our ongoing efforts to engage residents in making our community safer, more prepared, and more resilient when incidents occur. With this funding opportunity, we would like to offer a basic 10 week CERT certification course to new members (along with basic CERT kit). Although the Brookline CERT has 150 members, at any given time only a small number of volunteers may be available to respond to a local emergency - others may have work commitments, personal priorities or be impacted by the current emergency themselves. For these reasons, it is critical that the Brookline CERT continue to build its base of volunteers. In increasing our numbers, not only will the CERT be better able to respond to emergencies, assist emergency workers and support recovery efforts but the CERT curriculum is also a powerful tool that enables participants to be better prepared and respond more effectively in emergencies in their own lives - at home and work, etc. Recruitment and course development will take place in August and September and we will hold the course beginning in October, for roughly 25 new volunteers. The class will be held one evening a week for 10 consecutive weeks and culminate with a graduation ceremony where the participants will be provided the proposed CERT Kits Pro2 (\$786.40) and CERT logo hats (\$120). Training costs (\$4,084.08) will cover the two CERT Coordinators who will provide the basic training course as well as three continuing education classes. Additional

course material will include subjects that are critical to the activities of the Brookline CERT such as shelter operations and traffic direction. This training for new CERT volunteers meets the National Preparedness Goals of prevention, mitigation, response and recovery. Prevention: CERT volunteers will be trained in terrorism awareness which will allow them to assist in early detection as our eyes throughout the community. Mitigation: CERT volunteers will be trained to assist during emergencies through light search and rescue, fire safety and traffic direction to help lessen the impact of the disaster. Response: CERT volunteers will assist in meeting basic human needs of those affected by the disaster such as sheltering, food and first aid. Recovery: CERT volunteers will assist in recovery efforts community wide by assisting with registration for assistance, restoring people to their homes and garnering community support. Most recently, the Brookline CERT activated, along with the Brookline MRC, to open a shelter for hundreds of stranded runners on Marathon Monday after the bombing. The actions of the Brookline CERT and MRC teams that day exemplified their importance in national and local preparedness and response.

**Preparedness Buddies** – Over the last year, the Brookline MRC and CERT, in collaboration with community organizations like the Brookline Council on Aging, have developed, organized and implemented an Emergency Preparedness Buddies program for elders with access and functional needs. This program, currently in the pilot stage, will match our Citizen Corps volunteers with elders to assist in identifying preparedness needs, setting up communications plans, preparing supplies for evacuation or sheltering in place, so the elders are more resilient in an emergency. Through this funding opportunity, we seek to develop an easily replicable database system for tracking volunteers, elders and activities with participants in the program (\$2,500.00).

#### **4. Sustainability**

The Brookline Citizen Corps programs have been in existence since 2004 and have considerable support from both within Town government and from our community partners. In order to sustain our robust program, we will look to further those community partnerships and seek financial support as needed from such organizations as the Brookline Rotary, the Chamber of Commerce and the Brookline Community Foundation. The benefits of both these project proposals (training for additional CERTs and Preparedness Buddies database) will provide long-term benefits that continue long after the funding period has ended. Ultimately, while funding allows the Brookline Citizen Corps to expand and bolster its CERT and MRC programs and provide needed equipment, the sustainability of our program rests on the training, expertise and dedication of our volunteers. They are not paid for their time and with the proper leadership they will continue to provide the essential services needed in our community and beyond.

#### **5. Funding Amount**

Amount of SHSP funding REQUESTED: **\$7,490.48**

#### **6. Interoperable Communications Investment Proposal (ICIP)** N/A

### 7. Budget Detail

Cost Category	Description	AEL #	Quantity	Unit Cost	Total
Equipment	CERT Kits (Pro2)	21GN-00-CCEQ	20	\$39.32	\$786.40
	CERT Logo Ball Caps	21GN-00-CCEQ	8	\$15.00	\$120.00
Planning	Development of a database to house Preparedness Buddy progress, participant information.		1	\$2,500	\$2,500.00
Training	Costs for basic CERT 10 week training course and 3 continuing education courses (Preparedness Buddies, animal sheltering & NIMS/ICS)		104hrs (split between 2 CERT Coordinators	\$39.27	\$4,084.08
GRAND TOTAL					\$7,490.48

### 8. Please provide response to the following question:

- How many members of your program have completed the NIMS course IS-700?

Roughly 130 CERT and MRC volunteers have completed the course. This course has been offered to both CERT and MRC members several times and will be offered again through this year. Volunteers are also directed to the online course if they are unable to attend the sessions.

### 9. FEMA EHP Review

N/A